

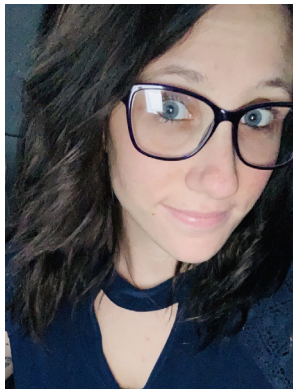


LACKAWANNA
COLLEGE

CAREER DEVELOPMENT NEWSLETTER

March 2021

INTERN IN THE SPOTLIGHT: AMBER MARGALIS



My name is Amber Margalis and after many years of being out of school, I finally got the chance to go back to college to obtain a B.S. in Accounting.

I am a happily married mother of four, which has made college a challenge in itself. I have not only succeeded, but I have excelled and have been able to maintain a 4.0 GPA throughout my college career.

I recently completed my internship at JHI Auto & Affiliates in Hazleton, Pa., and then accepted a position as a cost accountant for HarperCollins.

I just started with HarperCollins on February 16, 2021.

I took advantage of every opportunity that Lackawanna College presented to me, including getting certified in QuickBooks online. I have been as successful as I have been due to the opportunities that were offered to me throughout my college career. I am very thankful for everything that Lackawanna College has given me and I can not wait to see what the future has in store for me.

-Amber Margalis

VIRTUAL JOB FAIR ON WEDNESDAY, MARCH 17!

Feeling lucky? Come to the **Virtual Job Fair on St. Patrick's Day, Wednesday, March 17!** Have your resume ready!

PARTICIPATING BUSINESSES INCLUDE:



Comserve Systems LLC

Dunmore Health Care

IWDA Engineering

Jewish Home

Keen Lake Resort

PA State Police

Step By Step

TC Energy

Woodloch Resorts

and more!



TO PARTICIPATE:

1. Register in our job seeker database at collegecentral.com/lackawanna.
2. Use "My Resumes" and "My Career Portfolio" to create and upload documents.
3. Select "Sign Up to Search Employer Profiles" link in the red "Alert!" section of the dashboard.
4. Select the "Search Employers" button to review participating employers and to submit your resume and/or portfolio.
5. View the "Check Interview Status" section of your account to schedule meeting times with employers and to use "Join Meeting" to connect with employers on the scheduled dates and times.
6. Report your offers and hires after the event to notify us of your success!

For criminal justice majors seeking a possible job or internship:

Cover letter example for a diagnostic medical sonographer:

RESUME TIPS

Using a template can be a great place to start your resume. It allows for customization and can be edited to fit your skills and abilities. Writing platforms like Word and Google Docs offer templates.

Many hiring managers will eliminate a candidate if there are spelling and grammar errors on their resume. Don't rely solely on automated programs; have a friend also look it over or send it to the Career Development Center!

Choose a font that is easy to read like Times New Roman, Helvetica, or

Nursing Student Resume (Entry-Level RN)

Cover letter example for a physical therapist assistant:

Arial. They will make your resume clear and look polished while retaining individual style.

If you are electronically submitting your resume, send it as a PDF instead of an editable document. Turning it into a PDF avoids the possibility of your formatting becoming scrambled and hard to read.

Including these adds variety, makes your resume interesting to read, and can help differentiate sections. However, avoid overuse to keep it from looking messy and too busy.

CHAMBER SEEKS STUDENTS TO AID VACCINE ADMINISTRATION RESPONSE PROGRAM

Skills in Scranton, the workforce development affiliate of The Greater Scranton Chamber of Commerce, and in partnership with the Lackawanna County Area Agency on Aging, has launched a COVID-19 Vaccine Administration Response Program to match college students and recent graduates with Lackawanna County pharmacies and medical practices for temporary, non-clinical work related to COVID-19 vaccinations.

“Our organization is honored to support such a timely and historic program. The work that comes from this program not only provides young college students and professionals with real world experience, but will also make a significant impact on many lives in the Lackawanna County community,” said Bob Durkin, president of The Greater Scranton Chamber of Commerce.

Whether you’re looking for supplemental employment or just want to make a difference, we encourage those who qualify to join the fight against COVID-19. The positions involve COVID-19 data administration functions as well as customer service support.

Eligible employees must meet at least one of the following criteria:

- Be a resident of Lackawanna County and currently enrolled in a college or university or 2020 college or university graduate
- Be a student currently enrolled in a Lackawanna County college or university and residing in Lackawanna County
- Be a student currently enrolled at a Greater Scranton Chamber of Commerce member college or university and living in Lackawanna County

The positions are available for immediate hire and will stay open on a rolling basis. Those interested in applying can visit scrantonchamber.com/vaccineprogram.

For more information on the COVID-19 Vaccine Administration Response Program contact Amy Luyster at aluyster@scrantonchamber.com or (570) 342-7711.



JOB HUNTING? USE THESE RESOURCES TO FIND YOUR NEXT PLACE OF EMPLOYMENT!

PA CareerLink- Find a job, post a resume, and more
Careerbuilder.com
Monster.com
Snagajob.com
Indeed.com
USAjobs.gov
LinkedIn- Business networking

Ziprecruiting.com- Upload your resume
scsc.pa.gov- PA civil service Jobs
LCLSHome.org/find
livecareer.com
learningexpresshub.com
msu.edu
mn.gov

“Life may take you in my many different directions, some you may not be prepared for, but do you have the strength and courage to go after your true passions and dreams?”
- India Bickley

For more information on internship and job opportunities, contact

Beverly J. O’Hora, Lackawanna College Employment Placement and Internship Coordinator

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